



Inspections Division • 1528 Third Avenue Rock Island, IL 61201 • Phone (309) 732-7368 • FAX (309) 732-2930

**AFFIDAVIT**  
**Request to Deactivate Rental license**  
**PRINT OR TYPE NEATLY AND CLEARLY ON THIS FORM (BLUE OR BLACK INK ONLY)**

**Account will not be closed until this form is completed and returned.**

Please write your request below and include the following where applicable:

Reason for the request.

If property was sold, what was the sale date?

If property is now vacant, when was it vacated?

If it is now owner/family occupied, what is the date of change in occupancy?

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**Property Address of Licensed Rental Property**

Please explain why you are making this request in the space below:

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I the understand that if I decide to re-rent the above property(s), I must contact the City of Rock Island Inspection Division (309) 732-7368 as soon as possible to schedule a pre-rental inspection and re-register the property.

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Print Name

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Address

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( )

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Primary Phone

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Signature

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Date