



**City of Rock Island**  
**Gaming Funds for Social Service Agencies Application**  
*Fiscal Year 2010-2011 (April 1, 2010 through March 31, 2011)*

<b>Name of Applicant</b> _____			
<b>Contact Person/Title</b> _____			
<b>Address of Applicant</b> _____			
<b>Phone Number</b>	<b>Fax Number</b>	<b>E-mail Address</b>	
_____	_____	_____	
<b>Legal Status (circle one):</b> <i>Attach a copy of your 501c3 Status Letter if Applicable</i>			
Private, Non-Profit	Private, for Profit	Religious, Non-Profit	Other (Specify)

**Project Title:** \_\_\_\_\_

**Gaming Funds Requested:** \_\_\_\_\_

To the best of my knowledge and belief, the data in this application is true and correct and this agency's Board of Directors has duly authorized the document.

Signed \_\_\_\_\_ Date \_\_\_\_\_

\*\*\* Applications are **due by 5:00 p.m. on Tuesday, September 1.** Late applications will not be accepted. The order the applications are received will be the order in which the organizations will present to the Citizen's Advisory Committee during the Review Meeting process.

## ***Proposed Program Goals, Objectives, and Performance Measures***

**PROGRAM DESCRIPTION:** Briefly describe the program/service being proposed. Please Include scope and level of service, geographic area to be served, long-range goals, objectives, and performance measures (i.e. number of persons to be served, number of homes rehabilitated):

## ***Funding Sources***

Provide the following information for each funding source your organization approached from April 1, 2008 through June 30, 2009.

<b>Name of Organization</b>	<b>Type of Program</b> (e.g. HOME, ESG, HHS, Private, etc.)	<b>Date of Application</b>	<b>Amount Requested</b>	<b>Amount Received</b>	<b>Date of Final Action</b>
<b>Total dollar amount for all funds received: \$ _____</b>					

## Expenditure Form

Document expenditures for FY 2008-2009 (4/1/08 – 3/31/09) and the first quarter of FY 2009-10 (4/1/09 – 6/30/09). A chart of accounts is attached to help classify expenditures by line item.

		FY 2008 – 2009 (4/1/08 – 3/31/09)		1 <sup>st</sup> Quarter FY 2009 – 2010 (4/1/09 – 6/30/09)	
		Gaming Funds	Total	Gaming Funds	Total
<b>Personnel Services Total</b>					
11	Salaries & Wages				
12	Overtime				
15	Professional Development				
18	Personnel Benefits				
<b>Supplies Total</b>					
21	Office Supplies				
22	Operating Supplies				
23	Repair & Maintenance				
24	Small Tools & Equipment				
<b>Other Services &amp; Charges Total</b>					
31	Professional Services				
32	Communication				
33	Transportation				
34	Advertising/Scholarships				
35	Printing & Duplicating				
36	Insurance				
37	Public Utility Service				
38	Repairs & Maintenance				
39	Rentals				
<b>Other Total</b>					
42	Miscellaneous				
43	Books & Periodicals				
<b>Capital Outlay Total</b>					
61	Land				
62	Buildings				
63	Improvements (Not Buildings)				
64	Machinery & Equipment				
<b>Total</b>					



## Budget Form

Document budgeted expenditures for FY 2009-2010 (4/1/09 – 3/31/10) and FY 2010-2011 (4/1/10 – 3/31/11). A chart of accounts is attached to classify expenditures by line item.

		FY 2009 – 2010 (4/1/09– 3/31/10)		FY 2010 – 2011 (4/1/10 – 3/31/11)	
		Gaming Funds	Total	Gaming Funds	Total
<b>Personnel Services Total</b>					
11	Salaries & Wages				
12	Overtime				
15	Professional Development				
18	Personnel Benefits				
<b>Supplies Total</b>					
21	Office Supplies				
22	Operating Supplies				
23	Repair & Maintenance				
24	Small Tools & Equipment				
<b>Other Services &amp; Charges Total</b>					
31	Professional Services				
32	Communication				
33	Transportation				
34	Advertising/Scholarships				
35	Printing & Duplicating				
36	Insurance				
37	Public Utility Service				
38	Repairs & Maintenance				
39	Rentals				
<b>Other Total</b>					
42	Miscellaneous				
43	Books & Periodicals				
<b>Capital Outlay Total</b>					
61	Land				
62	Buildings				
63	Improvements (Not Buildings)				
64	Machinery & Equipment				
<b>Total</b>					

## ***Budget Narrative***

Each line item of the Budget Form should be briefly explained on this form. If a cost is only partially requested from Gaming funds, identify the method used to distribute costs.

<b>Line Item</b>	<b>Narrative Description</b>

***Budget Narrative, continued***

<b>Line Item</b>	<b>Narrative Description</b>

## **CHART OF ACCOUNTS**

### **CLASSIFICATION OF EXPENDITURES BY OBJECT**

#### **PERSONNEL SERVICES**

11. Salaries and Wages: Fees paid for personnel services rendered in accordance with the rates, hours, terms and conditions as authorized by law or stated in employment contracts
12. Overtime: Fees paid in addition to regular salaries and wages for services performed in excess of regular work hour requirements
15. Professional Development: Includes accounts paid on behalf of employees for developing their professional skills and enhancing their ability to perform their jobs
18. Personnel Benefits: Includes insurance, payroll taxes, and pensions paid by the employer

#### **SUPPLIES**

21. Office Supplies: Examples - office stationary, forms, typewriter ribbons
22. Operating Supplies: Examples - chemicals, cleaning and sanitation supplies, food for human consumption, fuel, time cards
23. Repair and Maintenance Supplies: Examples - building materials and supplies, paint, plumbing supplies, motor vehicle repair materials and supplies
24. Small Tools and Equipment: Examples - hand tools, small power tools, hand-held test equipment

#### **OTHER SERVICES AND CHARGES**

31. Professional Services: Examples - accounting and auditing services, management consulting services, engineering and architectural services, special legal services
32. Communication: Examples - telephone, telegraph, postage
33. Transportation: Examples - travel expenses, interview expenses
34. Advertising: Examples - legal notices, public notices, employment advertising
35. Printing and Duplicating: Examples - forms, maps, documents, letters

36. Insurance: Examples - fire, theft, other casualty, liability bonds (Note: This classification does not include insurance applicable to Personnel Services.)
37. Public Utility Services: Examples - gas, electricity, water, waste disposal
38. Repair and Maintenance Services: (Services as provided by an outside firm or contractor.) Examples - buildings, structures, improvements, equipment, contractual snow removal, cleaning and sanitation, maintenance or service contracts
39. Rentals: Examples - land, building, machinery, equipment

## **OTHER**

42. Miscellaneous: Examples - court costs and investigations, information and credit services, taxes and assessments, vehicle licenses, wheel tax
43. Books and Periodicals: Examples - periodicals, reference books, research studies, professional journals

## **CAPITAL OUTLAY**

61. Land: Examples - easements, land acquisition costs
62. Buildings: Examples - administration and office buildings
63. Improvements Other Than Buildings: Examples - alleys, athletic fields, fences, improvements to existing buildings, landscaping, sidewalks, streets
64. Machinery and Equipment: Examples - communications, janitorial, office furniture and equipment, motor vehicles